

**Annual e-governance report (2018-2019)**

The administrative office is fully computerized. Fee collection records are maintained with the computerized system. All the correspondence with the university and other agencies is done through e-mail system.

Tally ERP-9 software installed in the college is a complete accounting solution with inventory and payroll management features. All college accounts are maintained with this software. Bank reconciliation is also maintained with the help of dedicated software.

Students' database is maintained through software. Online system is used for providing any information to students. Students apply various scholarships online. Students' fee concession records are also maintained with computerized system. Students can access e-study material and resources free of cost in the library. The library is equipped with Delnet, INFLIBNET, DOAJ, DOB, EPG and Pathshala e-resources.

Maintenance of all examination records is all computerized. Internal assessment is awarded through online portals. Examination forms of students are filled online and forwarded to Punjabi University Patiala.

Principal

Principal

S.D. College, BARNALA

Approved By

S.D. College Managing Committee Bnl



Co-ordinator IQAC


President, S.D. College Managing Committee


### Annual e-governance report (2019-2020)


The institution uses computer-based systems to manage records regarding fee collection. WhatsApp groups have been created exclusively for college teaching and non-teaching staff for effective information dissemination.


Computerized tools are used to keep records of financial matters. Maintenance of college accounts and finance is done with the help of Tally Software. The administrative office maintains all account books systematically with this software. Online registration of students is implemented at the entry point by the college as per university regulations. All the relevant information related to admission, students' scholarships, examination, co-curricular and extracurricular activities, placement related activities, extension activities etc. is made available to students online.

The examinations branch of the institute provides to students and teachers all important information regarding examination schedule, assignment of examination duties online. During final semester examination, teachers upload assessment and evaluation data through online portals.

  
Principal  
S.D. College BARNALA  
Approved By  
S.D. College Managing Committee



  
Co-ordinator IQAC

  
President  
President, S.D. College Managing Committee

### Annual e-governance report (2020-21)

In the institute, a new software named Master Soft ERP Software was installed by Master Soft ERP Solutions Pvt. Ltd., Nagpur. This Software contains four modules namely Admission and Administration, Student Admission and Support, Online Registration and Online Fee Collection and Examination (internal). With the help of this software, it is easy to handle all the activities, student life cycle - from student admission fee to TC. Admission and finance reports can also be created. It can also maintain any number of accounts of financial years. The software Tally helps in maintaining financial records, creating balance sheets, maintaining records of banking financial transactions etc. Online data accessibility is also feasible now.

PF, TDS, ESIC, PSDT payments are done online. PFMS system is also on line. Unutilized grants are paid to Punjab Treasury through IFMS.

Principal

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Approved By

S.D. College Managing Committee



Co-ordinator IQAC

President, S.D. College Managing Committee

### Annual e-governance report (2021-22)

The institute takes a holistic view of the e-governance initiatives across various activities in an efficient manner. In this regard, the college has developed new ERP software for students seeking admission at the entry point. It helps in keeping students' fee detail records, students' accounts database, list of students promoted, reports related to course wise and date wise fee collection, pending fee, admission cancelled data, course wise student list and many more.

All the faculty members and non-teaching staff are imparted special ICT training programs for their continuous growth. The administrative office uses Master Soft ERP software and Tally for maintaining all records under various heads. Tally helps in handling the pay rolls, salaries, income and expenditure records, balance of payments etc. The college uses e-learning resources in the library for the benefit of teachers and the students. The library provides its services and resources for all the users with automation and digitalization.

Principal

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President

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Co-ordinator IQAC

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### Annual e-governance report (2022-23)

The college ensures effective implementation of e-governance in various processes of the institution. The administrative office is adequately equipped with ICT enabled systems with licensed software and internet facilities.

Already installed dedicated software help the faculty for easy data accessibility. The college uses online mode of exam related processing for example generating admit card, downloading exam schedule and roll numbers, uploading marks of evaluated sheets etc.

The self-developed ERP software is further developed to enhance efficiency in admission process. The accounts branch of the college uses e-governance in many of its fields like PF records, income and expenditure records and other financial transactions. DBT transactions are done online through I-digipay (ICICI Bank).

ICT enabled system installed in the classrooms and laboratories is used for better teaching learning outcomes. The data of different scholarships provided to the students is also digitalized. The college library is equipped with various e-resources like e-books, e-journals, online databases, multimedia materials and other forms of digital contents. Users can access these resources through electronic devices provided in the library. E-resources offer several advantages including affordability and convenience.

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